

TO BE PUBLISHED:
Reminder
Daily Reporter

CITY OF CUDAHY

**ADVERTISEMENT FOR BIDS
NOTICE TO BIDDERS
CITY OF CUDAHY NO. 2010-011**

Notice is hereby given by the undersigned that sealed proposals will be received in this Office at the City Hall until 10:00 A.M. on Thursday, Sept 2nd at which time bids will be opened and publicly read on furnishing the following:

ONE (1) HEAVY DUTY 15 INCH BRUSH CHIPPER

Specifications and proposal forms are on file for inspection at the Cudahy City Hall, 5050 S. Lake Drive, Cudahy, Wisconsin. All bidders shall bid in accordance with, and upon the forms obtained from the City of Cudahy. Any interested party desiring these documents by mail shall submit a separate non-returnable check for \$5.00 to cover handling and mailing charges.

Publish by authority of the Common Council of the City of Cudahy, Wisconsin, this day of _August 12th, 2010

Dennis Broderick
City Clerk/Treasurer
Cudahy, Wisconsin

INSTRUCTIONS TO BIDDERS
DEPARTMENT OF PUBLIC WORKS
CITY OF CUDAHY
WISCONSIN

1. PROPOSAL FORMS

No proposal will be considered which is not made out on Forms furnished by the City of Cudahy.

2. REQUIREMENTS FOR SIGNING PROPOSALS

(a) The full name and business address of each bidder must be entered in any and all proposals submitted. Each proposal shall be signed in the space provided therefore by written signature of the person or persons properly authorized to sign it.

(b) A proposal submitted by an individual shall be signed by the bidder or by an authorized agent.

(c) A proposal submitted by a firm or partnership shall be signed by a member or by an authorized agent thereof; if by joint adventurers, the proposal shall be signed by each of their authorized agent or agents.

(d) Proposals which are signed by an attorney-in-fact for individuals, firms, partnerships or joint adventurers shall have attached thereto a power-of-attorney evidencing authority to sign the bid.

(e) A proposal submitted by a corporation shall be signed by an authorized officer or agent of such corporation. Such corporation must be licensed to do business in the State of Wisconsin before a proposal to do work embraced in the proposal can be received. If a foreign corporation, the State under which it is incorporated must be named.

3. BID PRICES

Bidders must submit a bid price, in accordance with the specifications, for each item. As listed, in compliance with the bidding units specified for the quantities listed in the proposal.

Bid prices must be written out in words and also entered in figures. In case of variation, the written prices will prevail.

4. SUBMISSION OF PROPOSAL

The proposal shall be placed in an envelope which shall then be sealed. On the envelope or envelopes shall plainly written:

OFFICIAL NOTICE NUMBER _____

PROJECT NUMBER _____

DATE OF BID OPENING _____

NAME OF BIDDERS _____

EQUIPMENT TYPE _____

Such envelope shall be addressed and delivered to:

OFFICE OF THE CITY CLERK/TREASURER
MUNICIPAL BUILDING
P.O. BOX 100510
5050 SOUTH LAKE DRIVE
CUDAHY, WISCONSIN 53110

before the time specified in the Notice to Bidders for opening bids.

5. WITHDRAWAL OF PROPOSAL

A bidder may withdraw his proposal, provided the request in writing is in the hands of the City Clerk by the time set for opening proposals. When such proposal is reached, it will be returned to the bidder unopened.

6. WITHDRAWAL OF BID

No bid shall be withdrawn after the opening of bids without the consent of the Board of Public Works for a period of thirty (30) days after the scheduled time.

7. ADEQUACY OF BIDS

A bid which appears unreasonable or inadequate for any item in which the schedule of quantities stated in the proposal form may be rejected.

8. DISQUALIFYING OF BID PROPOSALS

A bid proposal will be disqualified because of gross errors in computation which cannot be resolved by mathematical correction.

Errors in extension may be corrected providing that the unit cost is legible and can be definitely identified as complying with item specifications. The total bid shall be adjusted in accordance with approved extension corrections.

It is the responsibility of the bidder to submit a neat, accurate and complete proposal if his bid is to be accepted.

9. PRIOR EXAMINATION OF CONTRACT DOCUMENTS

Bidders must satisfy themselves by examination of the contract documents, and by such other means as may be necessary to accurately determine the intent of accuracy of said contract documents. After the submission of the proposal, no complaint or claim that there was any misunderstanding as to the equipment which is to be furnished will be accepted.

10. ACCEPTANCE OR REJECTION OF PROPOSAL

The contract will be awarded to lowest bidder with the following reservation: The Board of Public Works reserves the right to reject all bids if it appears to them that the lowest bid for the work to be let is unreasonably high. The Board of Public Works further reserves the right to reject the bid of any bidder who is, in the judgment of said Board, incompetent or otherwise unreliable for the performance of the work for which he bids or who shall previously have willfully or negligently failed to complete any work or contract entered into by him with the City or any officer or department thereof, or who shall have willfully or negligently failed to enter into a contract with satisfactory surety, for any work that shall have previously been awarded to him by said Board.

THE BOARD FURTHER RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES IN BIDDING AND TO SELECT THE BID THAT WILL BEST SERVE THE INTERESTS OF THE CITY.

In making awards for equipment, other factors than price may be considered, such as parts, service, local or past experience, operating advantages, structural design and adaptability to needs.

11. BID AWARD

Within 10 calendar days from the date of approval of the Board of Public Works of the City of Cudahy, the successful bidder will be notified in writing of the bid acceptance of his proposal by the City Engineer/General Manager. In addition to the written approval notification, the successful bidder will be supplied with a confirming purchase order.

12. NO TRADE IN

13. VERBAL INFORMATION INVALID

Any verbal information obtained from or statement made by representatives of the Department of Public Works at the time of the examination of the contract documents for the purpose of bidding, which apparently corrects or in any way amends the contract documents, shall be invalid. The City of Cudahy will not be responsible for such verbal information or statements. Only such corrections and amendments to the contract documents which are issued to all bidders as formal addenda shall become a part of the contract. If any person contemplating the submission of a bid for the proposed contract is in doubt as to the true meaning of any part of the plans, specifications, or other contract documents, he may submit to the City Engineer/General Manager a written request for an interpretation thereof.

14. EQUIPMENT DATA FORM

Bidder shall fill out all required information on the supplied forms.

15. LITERATURE

To the proposal which the bidder submits must be attached literature on the equipment or vehicle which he proposes to furnish. Literature shall list specifications and illustrations of units bidder is offering. This must be very specific, particularly where literature may be standard for several models and/or optional equipment.

DEPARTMENT OF PUBLIC WORKS
CITY OF CUDAHY

PROJECT NO. **2010-011**

DATE: _____

PROPOSAL to the Board of Public Works, of the City of Cudahy, Wisconsin.

In conformity with Notice to Bidders D.P.W. No. 2010-011, the undersigned bidder, having examined the contract documents, and being familiar with the conditions to be met, hereby submits the following proposal for furnishing the materials, equipment, labor and everything necessary for the completion of the work listed hereunder, and agrees to execute the proposed contract.

SWORN STATEMENT OF BIDDER
AS REQUIRED BY
SECTION 66.29 (7) WISCONSIN STATUTES 1986

I, being duly sworn at

(City) (State)
on oath state on behalf of said bidder that I have examined and carefully prepared this proposal from the plans, specifications, and the other contract documents and have checked the name in detail before submitting this proposal: and this sworn statement is hereby made a part of the foregoing proposal.

SIGNATURE: _____

(Title)

(Address)

Subscribed and sworn to before me this _____

day of _____, 20____. Notary Public,

_____ County State of

_____. My Commission

expires _____.

**DEPARTMENT OF PUBLIC WORKS
CITY OF CUDAHY
WISCONSIN**

ONE (1) HEAVY DUTY 15 INCH CHIPPER

1. Model -- Current manufacturer's model.
2. Chassis -- Gross Weight of at least 7,000 lbs.
3. Length -- Transportation length 190 to 210 inches
4. Width -- Approximately 84 inches
5. Height -- Approximately 104 inches
6. Frame -- Heavy duty
-- Tool box
-- Pintle hitch- adjustable
7. Axle -- Minimum 7,000 lb. rating;
-- Minimum 7,000 lb. springs;
-- Fenders
8. Tongue Jack-- Adjustable height, 3500 lb rating
9. Fuel Tank -- Minimum 40 gallon diesel fuel tank
10. Exhaust -- Vertical
-- equipped with heat shields to prevent accidental contact;
-- all flexible connectors to be of the non-corrosive type.
11. Engine -- Diesel engine of at least 125 B.H.P.
-- Large capacity oil filter (spin-on);
-- 12 volt electrical system
-- Water cooled
12. Cooling -- Heavy duty cooling system,
-- Silicon hoses.
-- Permanent type anti-freeze set to -20 F°
13. Clutch -- Automotive style
-- Minimum belt drive size 5V

14. Chipper -- Reversible, adjustable feed speed.
-- Two feed wheels, hydraulically driven
-- Knives (2), minimum ½ inch thick by 4.5 inches by 8 inches long.
-- 15 inch wide by 20 inch minimum opening
-- Two Spare sets of knives included.
-- Adjustable discharge chute
-- Adjustable discharge deflector
-- Auto feed , to slow/stop feed of brush when engine slows.
15. Tires -- Heavy Duty Radials, Load range E
-- One spare rim
16. Brakes -- Electric brakes.
17. Lighting -- turn signals;
-- Totally enclosed wiring; FACTORY INSTALLED WIRING.
-- 4 tail stop lights,
-- All L.E.D. lights
-- 6 pole trailer plug (TC6206).
18. Electrical -- Hour meter, Fuel Gauge, Oil and Temperature warning lights.
19. Color -- Hi-Visibility Yellow
20. Books -- 2 Complete operators manuals;
21. Service manuals-- one parts manual, one engine service manual, one machine service manual. CDs are acceptable.
22. Demonstration-- will be required before purchase is authorized.
- Bidder complies _____ Complies with Dealer modifications _____

**DEPARTMENT OF PUBLIC WORKS
CITY OF CUDAHY**

BID FORMS FOR ONE HEAVY DUTY 15 INCH BRUSH CHIPPER

Gentlemen:

In accordance with your attached specifications and Official Notice DPW 2010-011 ,
I/We the undersigned propose to furnish and deliver F.O.B. to the City of Cudahy, 3555
E. Pabst Avenue, Cudahy, WI 53110, One (1) complete heavy duty Brush Chipper for
the bid price of:

- | | | |
|----|--------------------------|----------|
| A. | 1. 15 inch Brush Chipper | \$ _____ |
| | 2. Less Federal Tax | _____ |
| | 3. Less Cash Discount | _____ |
| | 4. Total Deductions | _____ |

NET BID PRICE

\$ _____
(written figures)

B. Complete unit shall be delivered within _____ calendar days.

C. Type and length of warranty
_____.

SIGNED: _____

ADDRESS: _____

BY: _____

TITLE: _____

DATE: _____